INFORMATION TECHNOLOGY (CODE NO. 402)

CLASS IX (SESSION 2019-2020)

Information Technology (Code no. 402) Class IX (Session 2019-2020)	
Theory	50 marks
Practical	50 marks
Total Marks	**100 marks**

- ❖ **PART A: EMPLOYABILITY SKILLS**
  - ➢ Unit 1- Communication Skills
  - ➢ Unit 2- Self-Management Skills
  - ➢ Unit 3- Basic ICT Skills
  - ➢ Unit 4- Entrepreneurial Skills
  - ➢ Unit 5- Green Skills

- ❖ **PART B:**
  - ➢ Unit 1- Introduction to IT-ITeS industry
  - ➢ Unit 2- Data Entry & Keyboarding Skills
  - ➢ Unit 3- Digital Documentation
  - ➢ Unit 4- Electronic Spreadsheet
  - ➢ Unit 5- Digital Presentation

- ❖ **PART C: PRACTICAL WORK**
  - ➢ Practical Examination
  - ➢ Written Test
  - ➢ Viva Voce

- ❖ **PART D: PROJECT WORK / FIELD VISIT**
  - ➢ Practical File / Student Portfolio
  - ➢ Viva Voce